



International Right of Way Association Request Form for Recertification Credit

The IRWA member will use this form to receive recertification credit for attending:

- a. Chapter meal with a guest speaker,
- b. Chapter Meetings,
- c. Region Education Forums

The member is responsible for the following:

- a. Completing this form,
- b. Retaining this form in their personal file,
- c. Submitting this form to IRWA Headquarters*

* This form must be submitted with recertification application but **ONLY when they are due for recertification.**

Attendance at an IRWA event must be certified** by any of the following:

- a. Chapter President,
- b. Chapter Professional Development Chair (PDC),
- c. Region Vice Chair

** The Sign-in Sheet template may be used to record attendance at the event. The Sign-in Sheet and Certification **will be retained at the Chapter/Region level.** Refer to the sign-in sheet work instructions for further detail.

Note: The recertification credit for attending events policy and application form may be changed, when appropriate, by the International Professional Development Committee based on future International Professional Development Committee decisions.

Name: _____

IRWA Membership No. _____ Chapter No. 31

Address: _____

Email Address: _____

Home Number: (_____) _____ - _____

Business Number: (_____) _____ - _____

I am requesting recertification credit for attending:

Event: Chapter 31 2016 Fall Seminar - Charleston, SC

Date: 10/28/16 Hour(s): 4.0

As approved by Chapter Officers

Member Certification:

I certify that I have attended the events noted in my application for recertification credit¹ towards the _____ Certification/Designation.


Applicant's Signature

Date

IRWA Certification:

I Matthew Rhoad certify that the event
Chapter President/PDC/Region Vice-Chair Name

noted on this application was approved by the Chapter/Region Officers for 4.0 hours of recertification credit based on the criteria for approval of events/courses set forth by the IPDC and I support the attendee's request for recertification credit towards the _____ Certification/Designation.



Chapter President/PDC/Region Vice-Chair Signature

10/28/16

Date

¹ "IRWA Ethical Rule No. 1: Members of the Association pledge to conduct themselves in a manner that is not detrimental to the public, the Association, or the right of way profession, and to comply with the Association's *Code of Ethics* and *Rules of Professional Conduct*.

E.R. 1.1: It is unethical for a member: (a) to conduct himself/herself in a manner which will prejudice his/her professional status, the reputation of the Association, the right of way profession, or any other member; (b) to act in a manner that is misleading or fraudulent; (c) to use or permit the use of misleading information.

E.R. 1.3: It is unethical for: (a) a member to claim or present professional qualifications (including recertification status) which he/she does not possess; (b) a candidate member to identify himself/herself as a candidate member when they are not, or fail to provide a listing of their educational standing with the Association, when requested to do so; (c) a member to make a materially false statement in, or to deliberately fail to disclose a material fact requested in connection with his/her application for admission to membership in the Association; (d) a member to further the application for admission to the Association of another person known by said member to be unqualified in respect to character, education, or other relevant attribute." (*Ethics and the Right of Way Profession*)



International Right of Way Association Sign-in Sheet

The sign-in sheet **will be retained** by the applicable IRWA designate (or their successor) for a period of no less than six years following the date of the event. The sign-in sheet or other chapter/region records may be requested by IRWA World Headquarters staff to verify IRWA member attendance at the event.

Event

Chapter 31 - 2016 Fall Seminar

Location Charleston, SC

from: 10/28/16 **to:** _____

Types of Events

- Chapter Meal (with guest speaker)
- Chapter Executive Meeting
- Region Education Forum

Minimum Hours for Recertification Credit

Event: 1 hour (50 minutes or longer)

Name	Signature	Chapter
Michelle Brabha	<i>Michelle Brabha</i>	31
MARK DAVENSON	<i>Mark Davenson</i>	24
JAY HALLMAN	<i>Jay Hallman</i>	31
KRISTINA BREEDON	<i>Kristina Breedon</i>	13
Glenn Winkler	<i>Glenn Winkler</i>	31
GEORGE W. CHRISTIAN	<i>George W. Christian</i>	31
Miranda S. Gregory	<i>Miranda S. Gregory</i>	31
ANDREW J POWELL	<i>Andrew J Powell</i>	31
TIM S. HUIE	<i>Tim S. Huie</i>	31
WILLIAM T. BERTINI	<i>William T. Bertini</i>	31
Brian Moran	<i>Brian Moran</i>	31
Roslyn Leonard	<i>Roslyn Leonard</i>	31
Jason Bloch	<i>Jason Bloch</i>	31
Paul E. Thompson	<i>Paul E. Thompson</i>	31



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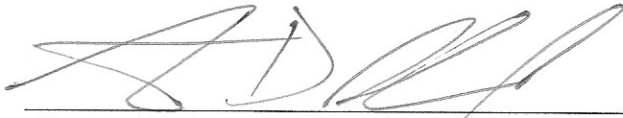
Name	Signature	Chapter
MAZIE LEFTWICH	<i>[Signature]</i>	8 - Houston
Brent Leftwich	<i>[Signature]</i>	8 - Houston
Buster Allen	<i>[Signature]</i>	31
Ginny (Va) Bolling	<i>[Signature]</i>	26
James Roger Boll	<i>[Signature]</i>	24 AL
MONICA LONG Allison Long	<i>[Signature]</i>	31
Steven M. Mondro	<i>[Signature]</i>	31
Christina Thoreson	<i>[Signature]</i>	32 - TN
Pamela L. Taylor	<i>[Signature]</i>	26 - FL
Don G. Rushing	<i>[Signature]</i>	31
Matthew H. Paulick	<i>[Signature]</i>	31
Timothy J. O'Brien	<i>[Signature]</i>	31
Buzz P.W. PRESCOTT	<i>[Signature]</i>	31
Anne [Signature]	<i>[Signature]</i>	31

Brad Busselman	<i>[Signature]</i>	8 - Houston
Collin Haggerty	<i>[Signature]</i>	31
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Steve Chastain	<i>[Signature]</i>	31
Holly Whitley-Cataldo	<i>[Signature]</i>	31

IRWA Certification:

I Matthew Rhoad certify that
Chapter President/PDC/Region Vice-Chair Name

those individuals noted on the sign-in sheet have participated in this event and are,
therefore, eligible for recertification credit²



Chapter President/PDC/Region Vice-Chair Signature

10/28/16

Date

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