

IRWA Carolinas Chapter 31 Fall Seminar - 2019

Date: 10/11/2019 Location: Charleston, SC

The meeting was held at: Charleston Harbor Resort & Marina, Mt. Pleasant, SC

Meeting was called to order by President John Palmer at: 8:06 am

Welcome Attendees/ New Members/Guests were welcomed

Social was held Al's, Charleston, SC

Sponsor Introductions - President Palmer thanked the 2019 Sponsors

Platinum: Smith Anderson, Integra Realty Resource, North By Northwest Consulting

Announcements:

Recognize New Members and Visitors

Membership Renewals

Transportation Committee – International Committee - Speaker Database

Attendees were then shown presentations from the following:

Eminent Domain from Trial Lawyer's Perspective

Richard "Rick" Bybee & Jeff Tibbals - Bybee & Tibbals, LLC

Carolina Crossroads Project - Update

Chris Johnson – South Carolina Department of Transportation

Certified? What does that mean, exactly? The good and bad of "certifying" contract labor for natural gas pipeline projects.

Adam Spry – Duke Energy

A Closer Look At The Texas Central High-Speed Rail Project

Steve Chastain – O. R. Colan

The group broke for Lunch at 12:05 pm

Business Meeting

The Chapter 31 business meeting began at 12:59 pm.

Secretary Lisa Norris called the roll.

Board Members Present – See Roll call Sheet

Board Members Absent – See Roll Call Sheet

The minutes from the Summer Seminar held August 16, 2019 in Belmont, NC were presented as posted online and shown in the Summer newsletter. A motion was made by Tim Huie to accept the Minutes as presented. Motion was seconded by Bill Christian and the motion was approved.

Recertification Credit

Motion was made by Tim Huie to approve 4 hours of credit toward certification, seconded by Julie McDonald. Motion approved.

Financial Report – Treasurer Neil Burleson presented report. Profit and Loss Balance Sheet. - See Treasurer's report. Motion to approve Julie McDonald and seconded by Larry Wright.

-Neil Burleson – look alternate ways to say money at events.

- Advertise in Newspaper – need for sponsors for event spaces
- Email Blast – for request space for education and events
- Smaller sponsorship - ie – breaks, lunch at events, course
- Can headquarters show what classes are chapter members are taking online?

Committee Reports

Education Report: - No report

PDC Report: No report

Membership Report: Kevin Muldowney – 3rd quarter 8 new members

Nominations and Elections: Julie McDonald - Jason Bloch - Calvin J. Hager Professional of the Year

Ask for nominations of recipients of awards

Young Professional: - No report

Newsletter Report: - No report

Oil and Pipeline Report: - Paul McMahan – gave update on Atlantic Coast Pipeline - Supreme Court will hear appeal.

Transportation Report: Database

Local Public Agency – Need Chair – Anthony Alderman volunteered – will have to be nominated by Upcoming President

Utilities Report: Topics 1) Challenges of Being a New R/W Agent 2) Women in R/W Industry

Audit Report: Bill will work with Neil and have report by end of year.

Sponsorship: Annual Sponsorship vs Quarterly Sponsorship

Webmaster Report: No report

Old Business:

Studying locations for Winter Meeting (Myrtle Beach vs Winston Salem)

Paul McMahan has taken ownership of historical documents.

New Business

- Prevention of fraud – National recommendation
- Suggest removing officers' emails from the website.
- Thank you letter for sponsoring golf course from headquarters.

Adjournment

Motion to adjourn made by: Tim Huie

Seconded by: Julie McDonald

The meeting was adjourned at 1:50 pm

Respectfully submitted,

Lisa Norris, Chapter 31 Secretary

IRWA Carolinas Chapter 31
2019-2020 Officers & Leadership Roll Call – 2019 Fall Seminar –
Charleston, SC Meeting

Date: 10/11/2019

OFFICE/COMMITTEE	NAME	PRESENT	NOT PRESENT
PRESIDENT AND INT DIR (2 YEAR)	JOHN PALMER	X	
VICE PRESIDENT	STEVE CHASTAIN	X	
TREASURER	NEIL BURLESON	X	
SECRETARY	LISA NORRIS	X	
EDUCATION	BENITA HARRINGTON		X
PROFESSIONAL DEVELOPMENT	CAROL LOYD		X
MEMBERSHIP	KEVIN MULDOWNEY	X	
NEWSLETTER	WENDI MCCRAIN		X
NOMINATIONS & ELECTIONS	JULIE MCDONALD	X	
OIL & GAS PIPELINE	PAUL MCMAHAN/KEVIN MULDOWNEY	X	
AUDIT	BILL CHRISTIAN	X	
UTILITIES	GLENN WINFREE	X	
PAST PRESIDENT AND INTL DIR (1YEAR)	ANTHONY ALDERMAN	X	
PARLIAMENTARIAN	LARRY WRIGHT	X	
YOUNG PROFESSIONAL	BENITA HARRINGTON		X
SPONSORSHIP	JULIE MCDONALD	X	
TRANSPORTATION	FRANK MUNDY		X
PUBLIC AGENCY	VACANT		

Others

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QUARTERLY PROFIT AND LOSS SUMMARY

July - September, 2019

	JUL - SEP, 2019	TOTAL
Income		
4020 Interest & Dividend Income	2.08	\$2.08
410 COURSE INCOME		\$0.00
500 COURSE 500'S{123}		\$0.00
4501 501-Residential Reloc. Assist.	7,172.00	\$7,172.00
4502 502-Business Relocation	6,132.00	\$6,132.00
Total 500 COURSE 500'S{123}	13,304.00	\$13,304.00
Total 410 COURSE INCOME	13,304.00	\$13,304.00
4665 Incentives Received from IRWA	525.00	\$525.00
47 SEMINARS & CONFERENCES INCOME		\$0.00
4065 Summer Seminar Income	3,840.00	\$3,840.00
4075 Fall Seminar Income	3,800.00	\$3,800.00
Total 47 SEMINARS & CONFERENCES INCOME	7,640.00	\$7,640.00
Total Income	\$21,471.08	\$21,471.08
GROSS PROFIT	\$21,471.08	\$21,471.08
Expenses		
501 COURSE EXPENSES		\$0.00
540 COURSE 400'S		\$0.00
5421 421-Valuation of Partial Acquis	1,661.03	\$1,661.03
Total 540 COURSE 400'S	1,661.03	\$1,661.03
550 COURSE 500'S		\$0.00
5501 501-Residential Reloc. Assist.	6,204.84	\$6,204.84
5502 502-Business Relocation	5,553.84	\$5,553.84
Total 550 COURSE 500'S	11,758.68	\$11,758.68
Total 501 COURSE EXPENSES	13,419.71	\$13,419.71
60 SEMINARS & CONFERENCES EXPENSES		\$0.00
5055 Region Fall Forum Expense	1,022.40	\$1,022.40
5065 Summer Seminar Expense	3,864.32	\$3,864.32
5075 Fall Seminar Expense	2,636.20	\$2,636.20
Total 60 SEMINARS & CONFERENCES EXPENSES	7,522.92	\$7,522.92
80 ADMINISTRATIVE EXPENSES		\$0.00
7100 Bank Charges & Credit Card Fees	245.60	\$245.60
7990 Website Expense	1,500.00	\$1,500.00
Total 80 ADMINISTRATIVE EXPENSES	1,745.60	\$1,745.60
Total Expenses	\$22,688.23	\$22,688.23
NET OPERATING INCOME	\$ -1,217.15	\$ -1,217.15
NET INCOME	\$ -1,217.15	\$ -1,217.15

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BALANCE SHEET
As of September 30, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10 Cash & Bank	
1000 Petty Cash / Cash in Hand	0.00
1001 Checking - Wells Fargo	11,650.37
1002 Checking - Wachovia - Education Account	0.00
1004 Money Market / Saving - Bank of Granite	0.00
1005 Savings - Wells Fargo	16,529.85
1006 PayPal	0.00
Total 10 Cash & Bank	28,180.22
Total Bank Accounts	\$28,180.22
Accounts Receivable	
11 ACCOUNTS RECEIVABLE	
1122 Headquarters	0.00
Total 11 ACCOUNTS RECEIVABLE	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
16 PREPAID EXPENSES	
1600 Prepaid Seminars/Conferences	0.00
Total 16 PREPAID EXPENSES	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$28,180.22
TOTAL ASSETS	\$28,180.22
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21 ACCOUNTS PAYABLE	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3500 Retained Earnings	29,397.37
Net Income	-1,217.15
Total Equity	\$28,180.22
TOTAL LIABILITIES AND EQUITY	\$28,180.22

Treasurer's Report

Report Created 10/08/19

July 1st thru September 30th, 2019

Profit & Loss

Income:	\$ 21,471.08
Expense:	\$ 22,688.23
Net:	\$ (-1,217.15)

Balance Sheet

Checking:	\$ 11,650.37
Savings:	\$ 16,529.85
Total:	\$ 28,180.22

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PROFIT AND LOSS

July 1 - August 15, 2019

	TOTAL
Income	
4020 Interest & Dividend Income	0.70
410 COURSE INCOME	
500 COURSE 500'S(123)	
4501 501-Residential Reloc. Assist.	7,172.00
4502 502-Business Relocation	6,132.00
Total 500 COURSE 500'S(123)	13,304.00
Total 410 COURSE INCOME	13,304.00
4665 Incentives Received from IRWA	450.00
47 SEMINARS & CONFERENCES INCOME	
4065 Summer Seminar Income	560.00
Total 47 SEMINARS & CONFERENCES INCOME	560.00
Total Income	\$14,314.70
GROSS PROFIT	\$14,314.70
Expenses	
501 COURSE EXPENSES	
550 COURSE 500'S	
5501 501-Residential Reloc. Assist.	6,204.84
5502 502-Business Relocation	5,553.84
Total 550 COURSE 500'S	11,758.68
Total 501 COURSE EXPENSES	11,758.68
80 ADMINISTRATIVE EXPENSES	
7100 Bank Charges & Credit Card Fees	18.34
7990 Website Expense	1,500.00
Total 80 ADMINISTRATIVE EXPENSES	1,518.34
Total Expenses	\$13,277.02
NET OPERATING INCOME	\$1,037.68
NET INCOME	\$1,037.68

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BALANCE SHEET

As of August 15, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10 Cash & Bank	
1000 Petty Cash / Cash in Hand	0.00
1001 Checking - Wells Fargo	13,906.58
1002 Checking - Wachovia - Education Account	0.00
1004 Money Market / Saving - Bank of Granite	0.00
1005 Savings - Wells Fargo	16,528.47
1006 PayPal	0.00
Total 10 Cash & Bank	30,435.05
Total Bank Accounts	\$30,435.05
Accounts Receivable	
11 ACCOUNTS RECEIVABLE	
1122 Headquarters	0.00
Total 11 ACCOUNTS RECEIVABLE	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
16 PREPAID EXPENSES	
1600 Prepaid Seminars/Conferences	0.00
Total 16 PREPAID EXPENSES	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$30,435.05
TOTAL ASSETS	\$30,435.05
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
21 ACCOUNTS PAYABLE	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3500 Retained Earnings	29,397.37
Net Income	1,037.68
Total Equity	\$30,435.05
TOTAL LIABILITIES AND EQUITY	\$30,435.05