



International Right of Way Association
Request Form for Recertification Credit

The IRWA member will use this form to receive recertification credit for attending:

- a. Chapter meal with a guest speaker,
- b. Chapter Meetings,
- c. Region Education Forums

The member is responsible for the following:

- a. Completing this form,
- b. Retaining this form in their personal file,
- c. Submitting this form to IRWA Headquarters*

* This form must be submitted with recertification application but **ONLY when they are due for recertification.**

Attendance at an IRWA event must be certified** by any of the following:

- a. Chapter President,
- b. Chapter Professional Development Chair (PDC),
- c. Region Vice Chair

** The Sign-in Sheet template may be used to record attendance at the event. The Sign-in Sheet and Certification **will be retained at the Chapter/Region level.** Refer to the sign-in sheet work instructions for further detail.

Note: The recertification credit for attending events policy and application form may be changed, when appropriate, by the International Professional Development Committee based on future International Professional Development Committee decisions.

Name: _____

IRWA Membership No. _____ Chapter No. 31

Address: _____

Email Address: _____

Home Number: (_____) _____ - _____

Business Number: (_____) _____ - _____

I am requesting recertification credit for attending:

Event: Chapter 31 2015 Summer Seminar - Concord, NC

Date: 8/21/15 Hour(s): 4.0

As approved by Chapter Officers

Member Certification:

I certify that I have attended the events noted in my application for recertification credit¹ towards the _____ Certification/Designation.

Applicant's Signature Date

IRWA Certification:

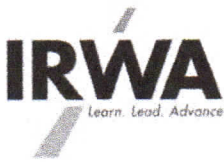
I Buster Allen certify that the event
Chapter President/PDC/Region Vice-Chair Name

noted on this application was approved by the Chapter/Region Officers for 4.0 hours of recertification credit based on the criteria for approval of events/courses set forth by the IPDC and I support the attendee's request for recertification credit towards the

_____ Certification/Designation.

Buster Allen
Chapter President/PDC/Region Vice-Chair Signature Date
8/21/15

¹ "IRWA Ethical Rule No. 1: Members of the Association pledge to conduct themselves in a manner that is not detrimental to the public, the Association, or the right of way profession, and to comply with the Association's *Code of Ethics* and *Rules of Professional Conduct*.
E.R. 1.1: It is unethical for a member: (a) to conduct himself/herself in a manner which will prejudice his/her professional status, the reputation of the Association, the right of way profession, or any other member; (b) to act in a manner that is misleading or fraudulent; (c) to use or permit the use of misleading information.
E.R. 1.3: It is unethical for: (a) a member to claim or present professional qualifications (including recertification status) which he/she does not possess; (b) a candidate member to identify himself/herself as a candidate member when they are not, or fail to provide a listing of their educational standing with the Association, when requested to do so; (c) a member to make a materially false statement in, or to deliberately fail to disclose a material fact requested in connection with his/her application for admission to membership in the Association; (d) a member to further the application for admission to the Association of another person known by said member to be unqualified in respect to character, education, or other relevant attribute." (*Ethics and the Right of Way Profession*)



International Right of Way Association Sign-in Sheet

The sign-in sheet **will be retained** by the applicable IRWA designate (or their successor) for a period of no less than six years following the date of the event. The sign-in sheet or other chapter/region records may be requested by IRWA World Headquarters staff to verify IRWA member attendance at the event.

Event

Chapter 31 2015 Summer Seminar

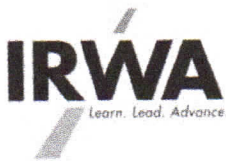
Location Concord, NC

from: 8/21/15 ~~8/22/15~~ **to:** -

Types of Events
 Chapter Meal (with guest speaker)
 Chapter Executive Meeting
 Region Education Forum

Minimum Hours for Recertification Credit
 Event: 1 hour (50 minutes or longer)

Name	Signature	Chapter
ANDREW PONDER	<i>[Signature]</i>	31
Holly Whitty-Cataldo	<i>[Signature]</i>	31
Dan G. Rushing	<i>[Signature]</i>	31
Bonnie Blalock	<i>[Signature]</i>	31
Stephanie Bloch	<i>[Signature]</i>	31
John Lontsford	<i>[Signature]</i>	31
Bill Christian	<i>[Signature]</i>	31
Joe Louis	<i>[Signature]</i>	31
Duz Wloore	<i>[Signature]</i>	31
Ray Klepar	<i>[Signature]</i>	31
Tia O'Brien	<i>[Signature]</i>	31
Michael Miller	<i>[Signature]</i>	31
Stanley Briggs	<i>[Signature]</i>	31
Steve Cochran	<i>[Signature]</i>	31
ROBERT J. EARLEY	<i>[Signature]</i>	31
ANNA LEU	<i>[Signature]</i>	31



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Location Concord, NC

from: 8/21/15 ~~8/22/15~~ **to:** -

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Name	Signature	Chapter
Todd BERTIAN	<i>Todd B</i>	31
Leah Curtis	<i>Leah Curtis</i>	31
Clark Hooper	<i>Clark Hooper</i>	31
Kevin Kilpatrick	<i>Kevin Kilpatrick</i>	31
Paul Thompson	<i>Paul Thompson</i>	31
Benny Howell	<i>Benny Howell</i>	31
ANDY EADES	<i>Andy Eades</i>	31
JULIE McDONALD	<i>Julie McDonald</i>	31
SCOTT BUETTNER	<i>Scott Buettner</i>	31
Kelly Randal	<i>Kelly Randal</i>	31
Paul McMahan	<i>Paul McMahan</i>	31
David Pleasants	<i>David Pleasants</i>	31
CRAIG GARRETT	<i>Craig Garrett</i>	VISITOR
Steven ARYOR	<i>Steven Aryor</i>	Visitor
BRUCE FAIT	<i>Bruce Fait</i>	VISITOR
Bill Rogers	<i>Bill Rogers</i>	31
Bill Swankers	<i>Bill Swankers</i>	31
Jamonica Facyson	<i>Jamonica Facyson</i>	31
Becky Poynter	<i>Becky Poynter</i>	31

IRWA Request Form for Recertification Credit/Events

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IRWA Certification:

I Buster Allen certify that
Chapter President/PDC/Region Vice-Chair Name

those individuals noted on the sign-in sheet have participated in this event and are,
therefore, eligible for recertification credit²

Buster Allen

8/21/15

Chapter President/PDC/Region Vice-Chair Signature

Date

² “IRWA Ethical Rule No. 1: Members of the Association pledge to conduct themselves in a manner that is not detrimental to the public, the Association, or the right of way profession, and to comply with the Association’s *Code of Ethics* and *Rules of Professional Conduct*.

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